

INFORMATION SHEET (2017-2018)	
University <i>(full name, mailing address of the international office)</i>	Grupo IBMEC Educacional Avenida Presidente Wilson, 118 Centro - Rio de Janeiro/RJ CEP: 20.030-020 BRAZIL
Contact person for incoming students <i>(name, phone/fax/email)</i>	Giovanna Dohnert +55 21 4503 4428 +55 21 4503 4049 giovanna.dohnert@ibmec.edu.br
Contact person for outgoing students <i>(name, title, phone/fax/email)</i>	Giovanna Dohnert +55 21 4503 4428 +55 21 4503 4049 giovanna.dohnert@ibmec.edu.br
Website of the international office	http://www.ibmec.br/international-affairs
Academic calendar	1 st Semester/ Term: Estimated for 07/02/2018 2 nd Semester/ Term: Estimated for 07/08/2018
Examination period(s)	1 st Semester/ Term: Estimated for: P1 – 05/04/2018 to 12/04/2018 P2 – 07/06/2018 to 14/06/2018 PS – 23/04/2018 to 30/06/2018 2 nd Semester/ Term: Estimated for: P1 – 05/10/2018 to 12/10/2018 P2 – 07/11/2018 to 14/11/2018 PS – 23/11/2018 to 30/11/2018
Orientation session(s) for incoming students <i>(indicate date and costs)</i>	1 st Semester/ Term: Estimated for 05/02/2018 2 nd Semester/ Term: Estimated for 03/08/2018
No. of students you may accept	Max. (As many as you wish) students each for one semester/ (as many as you wish) students for one academic year.
Yearly based balance between incoming and outgoing students	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Length of the exchange period	<input type="checkbox"/> One year only <input type="checkbox"/> One semester only <input checked="" type="checkbox"/> Both one year or one semester
Qualifications for incoming students	<input type="checkbox"/> Only Undergraduate (bachelor students or equivalent: 1 st , 2 nd , 3 rd year-students) <input type="checkbox"/> Only Graduate (master students or equivalent: 4 th and 5 th year students) <input checked="" type="checkbox"/> Both Undergraduate and Graduate

Nomination deadline(s) for admission	<p>Nomination Deadline for 1st Semester/ Term 2018: 13/10/2017 Nomination Deadline for 2nd Semester/ Term 2018: 14/04/2018</p>
Application deadline(s) for admission	<p>Application Deadline for 1st Semester/ Term 2018: 10/11/2017 Application Deadline for 2nd Semester/ Term 2018: 12/05/2018</p>
Application material (<i>link to the relevant webpage and list of required documents</i>)	<ol style="list-style-type: none"> 1. First, you have to nominate the students who are going to be at our exchange program through this link: http://bit.ly/Nominationformibmec 2. Then your students have to apply themselves at this link: http://bit.ly/applicationibmecbusinessschool <p>They should print the Application Form and the Learning Agreement, and put it together with the documents below.</p> <ul style="list-style-type: none"> • 1 Photo 3x4 or 5x6; • Passport; • Health Insurance; • Application Form; • Learning Agreement; • Academic Transcripts; • Letter of recommendation. <ol style="list-style-type: none"> 3. The student's documents should be sent to us in one PDF file by the Home University. We do not need hard copies. <p>We will send your students the complete list of the courses near the beginning of classes.</p>
Areas of study open for exchange students (<i>list explicitly</i>)	<p>We open to the exchange students the same areas we open to our students:</p> <ul style="list-style-type: none"> • Administration • Economics • Media - Journalism • Civil Engineering • Mechanical Engineering • Production Engineering • Accounting Sciences • Media - Advertising and propaganda

	<ul style="list-style-type: none"> • Law • International Relations
Areas of study NOT available to exchange students (<i>list explicitly</i>)	We open to the exchange students the same areas we open to our students.
ECTS equivalent/ Credits points system	
Webpage link to find the list of courses online	The list of courses will be sent to all exchange students near the beginning of classes.
Course registration deadline(s) <i>(When does the student receive the definitive list of courses?)</i>	Estimated to be until the first 2 weeks of the Term. Deadlines will be sent to students by e-mail.
Language requirements	At English Course Units – At least 80 TOEFL At Portuguese Course Units – Knowledge of Portuguese
Language test certificate required? (if so, which and when : before admission, upon arrival)	At English Course Units – At least 80 TOEFL At Portuguese Course Units – Knowledge of Portuguese
Preparatory language course for incoming students <i>(indicate dates and costs)</i>	None.
Courses taught in English <i>(if your university is not in an English-speaking country)</i>	The list of courses will be sent to all exchange students near the beginning of classes.
Courses taught in other languages <i>(Required level?)</i>	Most of our courses are taught in Portuguese. We also offer courses in English. No level required, we recommend a B2 level.
Student jobs available/allowed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Housing assistance <i>(indicate how to apply)</i>	We do not have housing on our campus. We can indicate housing for our students, under their responsibility.
Housing options	We do not have housing on our campus.

Housing application deadline(s)	-
Cost estimates per month (in Euro) - Housing - Meals - Books - Local transports - Health insurance	<ul style="list-style-type: none"> • Housing – EUR \$ 600,00 (nearly) • Meals – EUR \$ 800,00 (nearly) • Local transports – EUR\$ 140,00 (buses or subway) • Health Insurance - The University does not provide medical insurance. It is compulsory for visiting students to take out general medical and accident cover, including the cost of repatriation.
Additional fees to pay (indicate amounts and subjects)	No additional fees at IBMEC.
Compulsory health insurance coverage from your university (if yes, indicate how to apply and costs)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No The University does not provide medical insurance. It is compulsory for visiting students to take out general medical and accident cover, including the cost of repatriation.
Comparable health insurance coverage from abroad allowed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vaccines required to enter the country (if yes, precise)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *Yellow Fever Vaccine are just required for those who will be at the following areas: http://www.cgbrazil.org/Templates/HomeTemplate.aspx?PostingId=162
Health facilities at the university	The University does not provide medical insurance. It is compulsory for visiting students to take out general medical and accident cover, including the cost of repatriation.
Pick-up service upon arrival?	From Airport: No From Train Station: No
Summer courses available? If so, please list	-
Other relevant information	-
Last update of this information	11/08/2018