“INTERNATIONAL DOCTORATE” MENTION

1. Authorizes the international stay

2. Issues the certificate of the stay

3. Sends the certificate of stay to DOKe

4. Registers the stay

5. Sends the report of the activities carried out and uploads it to GAUR

6. Writes the doctoral thesis according to art. 25.2 (RGMDS)**

7. Collects the two international expert reports

8. Requests the “international doctorate” mention to the department (form 18)***

9. Receives the application for the "International Doctorate" mention and submits it to the PC with all other documentation

10. Prepares the examination committee proposal and sends it to the PC

11. Receives all documentation from the department and authorizes the defence (including the examination committee)

*Doctoral students with an employment contract must ensure that the stay is compatible with their status as a worker (consult the Vice-Rector’s Office for Research).

**article 25.3 of Regulations Governing the Management of Doctoral Studies

***The rest of the procedures common to all doctoral theses (with or without mentions) must be complied with.

**** After the defence of the doctoral thesis, the secretary of the examining committee will include the languages of defence and their percentage in the official transcript.
Informs IRO about the places and destinations

Publishes the mobility call

Proposes to IRO the allocations

Resolution of the call

Sends the students nomination to the host university

Checks the learning agreement

Sign the learning agreement

Applies for the mobility

Sends acceptance or renunciation to DOKe

Sends the learning agreement proposal to foreign university and DOKe

Accepts the nomination and sends information to the nominees

Issues certificates of arrival and stay

At the end of the stay, the doctoral student must include the activities related to the stay in the Activity Document of the corresponding academic year at GAUR.
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