

ERASMUS STUDENT WORK PLACEMENT IN THE CZECH REPUBLIC

EMPLOYER INFORMATION

Name of organization	JS Communication, s.r.o.
Address incl. post code	Národní třída 1541/14a, 736 01, Havířov-Město
Telephone	734 659 688
E-mail	jezek@jscomm.cz
Website	www.jscomm.cz
Number of employees	4
Short description of the company	JS Communication Ltd. was founded in 2012. Our goal is to provide comprehensive advice on education and EU subsidies.
Other	

CONTACT DETAILS

Contact person for this placement	Bc. Milan Ježek
Department and designation / job title	Project director
Direct telephone number	734 659 688
E-mail address	jezek@jscomm.cz

PLACEMENT INFORMATION

Department / Function	Project department
Description of activities	Evidence and coordination of projects, active search for project opportunities, preparation of documents for project applications
Location	Národní třída 1541/14a, 736 01, Havířov-Město
Duration	2 - 3 months
Working hours per week	40
Accommodation	Havířov-Město
Details of financial and “in kind” support to be provided	
Other	

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English, German
Computer skills and level of skills required	MS OFFICE (Word, Excel, PowerPoint), Internet
Drivers license	Not required
Other	

INFORMATION PROVIDED BY

Name	Bc. Milan Ježek
Department / Function	Project director
E-mail address	Jezek@jscomm.cz
Phone number(s)	734 659 688
Date	9.12.2013