



Erasmus Placement Offer Form

EMPLOYER INFORMATION	
Name of organization	EUCIS-LLL
Address	Rue des Deux Eglises, 39
Postal Code	1000
City	Brussels
Country	Belgium
Telephone	+32 738 07 68
Fax	
E-mail	info@eucis-lll.eu
Website	http://www.eucis-lll.eu
Number of employees	3
Year of foundation	2005
Contact person	Audrey Frith
Department / Function	Director
Direct telephone number	
Direct mobile	
Direct e-mail address	Audrey.frith@eucis-lll.eu
Short Description of the Company	The European Civil Society Platform on Lifelong Learning (EUCIS-LLL) gathers 33 European networks working in education and training. Together, these organisations cover all sectors of education and training including networks for secondary and higher education, vocational education and



Programme d'éducation et de formation tout au long de la vie

	training, adult education and popular education; networks for students, school heads, parents, HRD professionals, teachers and trainers.
Other	

PLACEMENT INFORMATION	
Department / Function	Communications assistant
Description of activities	The students will participate in the development of our communications tools (website, newsletters, layouts, etc.) and learn how to use IT softwares (Adobe, Wordpress).
Duration	6-12 months
Working hours / Weekly hours	7,5 h/per day; 37,5 h/per week
City	Brussels
Help with finding Accommodation	The company can help the trainee to find an accommodation.
Financial Contribution	The company will provide some help for transport.
Other	

REQUIREMENTS	
Oral and written language skills	Fluent English (working language)
Computer skills	Would be a plus
Drivers license	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other	This placement can be interesting to students in European studies, Communications or International affairs.