

APPLICATION CHECKLIST

for Intensive Korean Language and Culture Program

Address: 34 Geobukgol-ro, Seodaemun-gu, Seoul, Korea (120-728) / Tel. (+82) 2 300 1514 / Fax. (+82) 2 300 1516

Below please find the list of documents required for submission for the Intensive Korean Language and Culture Program at Myongji University. This form is provided for your convenience and is not required for submission.

Intensive Korean Language and Culture Program (IKLCP)
<input type="checkbox"/> Application form
<input type="checkbox"/> Academic transcript(s)
<input type="checkbox"/> An official certificate of enrollment
<input type="checkbox"/> A copy of passport (front page)
<input type="checkbox"/> Copy of health insurance (You can purchase Korean health insurance when submitting the application)
<input type="checkbox"/> Health Report form
<input type="checkbox"/> Travel insurance (valid for the duration of the program)
Application + Deposit Fee Deadline
30 June, 2014
(Students can choose to pay the whole sum of program fee instead of just the Deposit)
*Deposit fee is non-refundable
Program Fee Payment Deadline
4 July, 2014
*Refund Policy:
Before July 11: 100% of the Program fee
Between July 11 to July 18: 50% of the Program fee
After July 18: 100% Not refundable

Please check whether you need a visa to attend the program in the nearest Korean embassy or Consulate.

Please submit the required forms and materials

-through the international officer of your home university: by email or in the fastest means of delivery, such as DHL, FedEx, UPS, TNT and EMS to the following address before the above deadline:

-for individual students: by email

Ms. Tenny Kim
Inbound & Summer School Program Officer
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Myongji University is pleased to offer the Intensive Korean Language and Culture Program through which foreign students will be able to thoroughly engage in Korean culture as well as build academic career simultaneously. We look forward to your participation and meeting admitted students in person in the summer of 2014. Please do not hesitate to contact the officer in charge, Ms. Tenny Kim, at Myongji University's Office of International Affairs for further information.