

# APPLICATION FORM 1

## APPLICATION FORM: GLOBAL TRAINING PROGRAMME 2021-2022 – INTERNSHIP INFORMATION

CORPORATIVE INFORMATION			
Name of the company		Kunsthalle Lissabon	
Contact Person		Alberta Romano	Email:
Location	Country	Portugal	
	City	Lisboa	
	Address	R. José Sobral Cid 9E, 1900-312 Lisboa	
Sector		Contemporary Art	

PROPOSED INTERNSHIP INFORMATION		
Number of trainees to host		1 trainee for 6 months
Extension time (extra months and salary) OPTIONAL	Extra months	
	Monthly payment for extra months (between 0-1500€/month)	
SEE DOCUMENT: "FORM 2_Global Training 2021 extension preliminary agreement"		

INTERNSHIP/PLACEMENT INFORMATION	
Department (in case you want more than 1 trainee, indicate the different departments where they will work)	The intern will work in all departments of the institution, research and development, production, communication and fundraising.
Description of project/activities (in case you want more than 1 trainee, indicate the different projects/activities on which they will work)	Assistance with coordination, production and management of the exhibitions; Assistance with the management of fine art transportation and shipping; Assistance in the publishing activity (artist books and catalogues) Assistance in the organization of events (seminars, workshops, conferences); Assistance in the management of the press office activities; Management of Kunsthalle Lissabon's online presence; Management of Kunsthalle Lissabon's library.

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Requested profile(s) information (Studies, previous experience, language skills, other skills...)	Language skills: Excellent written and spoken English. Academic skills: art history/curating degree or equivalent. Proficiency in the use of digital and social media platforms. Excellent computer literacy in standard software applications. Management skills: organization, responsibility, autonomy. Production skills: Task-orientation, resourcefulness, perseverance. Theoretical skills: criticality, self-reflexiveness, political and ethical awareness.
Other commentaries	Kunsthalle Lissabon is committed to equal opportunities. We encourage non-white; non-male; non-straight; non-gender-conforming or trans individuals to join our team.

### INFORMATION ABOUT THE COMPANY/INSTITUTION

<b>LOGO</b>	<b>KL</b>
<b>WEBSITE</b>	<a href="https://www.kunsthalle-lissabon.org/">https://www.kunsthalle-lissabon.org/</a>
<b>INFORMATION ABOUT THE CITY AND THE AREA WHERE THE COMPANY/ISTITUTION IS LOCATED</b> (General information about SECURITY, ACCOMODATION, PUBLIC TRANSPORT...)	<p>Lisbon is a fairly safe city. There is a lot of interest in the city, which has risen rapidly in various Quality of Life indices.</p> <p>Thanks to various new regulations the market seems to have eased up a bit. The coronavirus situation has further pushed down rental prices, as Airbnbs are being turned into mid/long term rentals. Central Lisbon remains very expensive for most locals but it does seem easier to find housing now. Lisbon's public transport system consists of metro, trams, funiculars, buses, commuter trains and ferries. Taxis and Uber complement the offer.</p>
<b>GENERAL INFORMATION ABOUT THE COMPANY/INSTITUTION</b>	<p>Kunsthalle Lissabon is a small-scale contemporary art institution operating both locally and internationally. It opened to the public on July 3, 2009 and since then it has presented more than forty exhibitions and has published sixteen volumes. Kunsthalle Lissabon collaborated with numerous local and international institutions and developed a continuous reflection on institutional knowledge and practice in the field of contemporary art. Radical hospitality is the core of our institution, which is defined by ideas of generosity, solidarity, and sociability</p>
<b>SIZE OF THE COMPANY (EMPLOYEES)</b>	<p>Luís Silva, Director          Alberta Romano, Curator</p>
<b>NUMBER OF PEOPLE AT THE DEPARTMENT WHERE THE TRAINEESHIP WILL TAKE PLAKE</b>	<p>Luís Silva, Director          Alberta Romano, Curator</p>
<b>MAIN ACTIVITY OF THE COMPANY/INSTITUTION</b>	<p>Contemporary art exhibitions</p>
<b>A BRIEF EXPLANATION OF MAIN PROJECTS</b>	<p>Kunsthalle Lissabon every year presents an exhibition program composed by 4 exhibitions and some collateral events. During these years Kunsthalle Lissabon has produced relationships not only with the artists, but also with directors, curators, and with all the members who make up a team of like-minded institutions. Our goal for the upcoming years is also to guarantee that these relationships will remain permanently active and functional.</p>
<b>PREVIOUS COLLABORATION IN INTERNSHIP/TRAINING PROGRAMMES?</b>	<p>Yes</p>
<b>OTHER COMMENTARIES</b>	