



Universidad del País Vasco  
Euskal Herriko Unibertsitatea

EUSKARA, KULTURA ETA NAZIOARTEKOTZEAREN ARLOKO ERREKTOREORDETZA  
VICERRECTORADO DE EUSKERA, CULTURA E INTERNACIONALIZACIÓN  
VICERECTORATE FOR BASQUE, CULTURE AND INTERNACIONAL RELATIONS

## APPLICATION FORM 1 APPLICATION FORM: GLOBAL TRAINING PROGRAMME

CORPORATIVE INFORMATION			
Name of the company		MeltPrep GmbH	
Contact Person		Valentina Troiss	Email: <input type="text"/>
Location	Country	Austria	
	City	Graz	
	Address	Nikolaiplatz 4/3, 8020 Graz	
Sector		Pharmaceutical Laboratory Equipment Manufacturer	

PROPOSED INTERNSHIP INFORMATION		
Number of trainees to host (in case you want more than 1 trainee, indicate the different departments where they will work)		1 becario (se ofrecen varios perfiles)
Extension time (extra months and salary) OPTIONAL  <u>SEE DOCUMENT:</u> "FORM 2_ Global Training 2022 extension preliminary agreement"	Extra months  Monthly payment for extra months (between 0-1500€/month)	Al finalizar los 6 primeros meses, la empresa ofrece la posibilidad de prorrogar la estancia 6 meses más con la siguiente mensualidad (a día de hoy): 1.500€

INTERNSHIP/PLACEMENT INFORMATION	
Department	Department 1: Engineering Department 2: Marketing & Sales
Description of project/activities	<p>MeltPrep is seeking for highly motivated students, who can contribute with their abilities gained during the studies in the field of Engineering / Accounting and Marketing.</p> <p>The field of activity of the <u>marketing &amp; sales internship</u> is targeted online marketing, market research and organizational tasks. Additional task fields will be creation of further marketing material and graphical design as well as participation in international fairs to promote our products (optional).</p> <p>The field of activity of the <u>engineering internship</u> is research and development to expand our product portfolio. Examples of possible tasks are: 3d printing, developing prototypes, sample preparation with the VCM Technology, participation in international fairs (optional).</p>
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Requested profile(s) information (Studies, previous experience, language skills, other skills...)	<p><u>Engineering</u>: major in mechanical/chemical/pharmaceutical engineering, high level of social competence, CAD or programming skills beneficial, English C1 written and spoken</p> <p><u>Marketing &amp; Sales</u>: major in marketing/sales/management, high level of social competence, english C1 written and spoken</p>
Other commentaries	

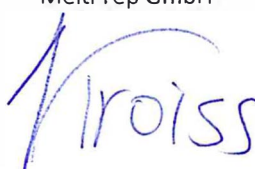




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EMPRESA/ORGANISMO	FIRMA	FECHA
REPRESENTATIVE: VALENTINA TROISS	MeltPrep GmbH 	23.03.2022



## INFORMATION ABOUT THE COMPANY/INSTITUTION

LOGO	
WEBSITE	<a href="http://www.meltprep.com">www.meltprep.com</a>
INFORMATION ABOUT THE CITY AND THE AREA WHERE THE COMPANY/INSTITUTION IS LOCATED (General information about SECURITY, ACCOMODATION, PUBLIC TRANSPORT...)	<p>Styria is a state or Bundesland, located in the southeast of Austria.</p> <p>Graz is the capital of Styria and the second-largest city in Austria after Vienna. Graz has a population of about 400.000 people. Graz has a long tradition as a "university town": Its six universities have more than 44,000 students. Its "Old Town" is one of the best-preserved city centres in Central Europe.</p> <p>An extensive public transport network makes Graz an easy city to navigate without a car. The city has a comprehensive bus network, complementing the Graz tram network consisting of eight lines. Four lines pass through the new underground tram stop at the main railway station (Hauptbahnhof) and on to the old town before branching out. Furthermore, there are seven night-time bus routes, although these run only at weekends and on evenings preceding public holidays.</p>
GENERAL INFORMATION ABOUT THE COMPANY/INSTITUTION	MeltPrep is a young Graz based startup which was founded in the beginning of 2016. We have international customers in Asia, Europe and the United States of America. Our tools accelerate the research in the pharmaceutical drug development by cutting down the preparation time and material inputs. To expand our product portfolio continuously, we are using additive manufacturing to prototype new solutions.
SIZE OF THE COMPANY (EMPLOYEES)	10
NUMBER OF PEOPLE AT THE DEPARTMENT WHERE THE TRAINEESHIP WILL TAKE PLAKE	5 in Engineering and 3 in Marketing & Sales
MAIN ACTIVITY OF THE COMPANY/INSTITUTION	MeltPrep has developed innovative laboratory equipment for the pharmaceutical industry. The technology is patented and opens new possibilities. The main activity is the commercialization of the technology and the development of new products to the diversify the product range.
A BRIEF EXPLANATION OF MAIN PROJECTS	<p><b>Engineering:</b> We are constantly working on the improvement and development of our products. The main focus lies in 2021 and 2022 on the development of an integrated mixer within the vacuum compression molding (VCM) Tool. We are using additive manufacturing (3d printing) to create prototypes of the new solution.</p> <p><b>Marketing &amp; Sales:</b> Marketing of the existing VCM Product lines and preparation of the commercialization of new products of the MeltPrep development pipeline. The niche market with a few thousand customers requires targeted strategies to reach the potential buyers of the VCM technology. Within this internship different marketing channels should be used including online marketing, printed adds in scientific journals and cold calling campaigns. Participation in international fairs to promote our three different product lines.</p>



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PREVIOUS COLLABORATION IN INTERNSHIP/TRAINING PROGRAMMES?	We have hosted five global training trainees in the past.
OTHER COMMENTARIES	We were able to extend the last Global Training internship for six more months.

*Proiss*



**"GLOBAL TRAINING" INTERNSHIP PROGRAM**  
**PRELIMINARY AGREEMENT CONCERNING INTERNSHIP EXTENT**


VALENTINA TROISS representing NELTPREP company/organization, with Tax Identification Number ATU70192034 and located in GRAZ, declares that the company/organization agrees to extend the internship period corresponding to the Global Training trainee's program for the time indicated below:

- ☐ 2 months  
☐ 3 months  
☐ 4 months  
☒ another period 6 months

at the company/organization, provided that a satisfactory development of the internship during the initial 6 months period has been given. For this extend period, insurance cost will be paid by the company/organization. Likewise, the company/organization can choose the economic endowment that will pay to the trainee, taking into consideration that it will be used for accommodation and maintenance.

☒ Same economic endowment

☐ Other amount \_\_\_\_\_

COMPANY/ORGANIZATION	SIGNATURE	DATA
REPRESENTATIVE: <u>VALENTINA TROISS</u>	 <u>Troiss</u>	<u>23.03.2022</u>

