

## Berlin International Summer School 2016

### Application Details

Please download and fill in our application form which can be found on our website. Please use **Acrobat Reader** to fill in (browser-plug-ins do not support all PDF capabilities).

The programme opens for applications starting January 31, 2016. The application form needs to be **send by regular mail, by fax or by scan**. If you are applying for one of the business programmes, the business law or the computational engineering programme, please support your application with **latest transcripts** of your study programme (in English) and with a **proof of your English language** (only for non-native speakers, e.g. TOEFL ibt 90 or equivalent). For the Entrepreneurship and Innovation Management Course a motivation letter is required.

For the German language classes, we need to know which level you are (if you have already started learning German). There are no requirements besides your age: You must be 18 years or older with a love to learn the language.

1. After your application, you will receive a short notice that your application has been received and whether or not it is complete.
2. In case of acceptance, you will receive a short mail confirming that you can be accepted provided that you pay the fee on time. The invoice will be send along with this mail and needs to be paid within 14 days upon receipt. The application is valid upon receipt of payment. Then, we will send you an acceptance letter with which you can apply for a tourist visa (if necessary).

Our general **application deadline is April 1, 2016**. Application deadline for nominated students from partner universities is March 15, 2016. Students requiring a visa to enter Germany should apply as early as possible. After April 1, there's a rolling admission procedure subject to the availability of places.

Further information on our application procedure and other programme details can be found in our **FAQ** section on our website.