



### APPLICATION FORM: GLOBAL TRAINING PROGRAMME – INTERNSHIP INFORMATION

CORPORATIVE INFORMATION		
Name of the company		Euromontana
Contact Person		Marie Clotteau
Location	Country	Belgium
	City	Brussels
	Address	Place du Champ de Mars 2, 1050 Brussels
Sector		Association for mountain areas /Communication / Organisation of events

PROPOSED INTERNSHIP INFORMATION		
Number of trainees to host		1
Extension time (extra months and salary) OPTIONAL  <u>SEE DOCUMENT:</u> <i>"FORM 2_Global Training 2015 extension preliminary agreement"</i>	Extra months (2, 3 or 4 months)	4
	Monthly payment for extra months (between 0-1024€/month)	800€

INTERNSHIP/PLACEMENT INFORMATION	
<b>Department</b> (in case you want more than 1 trainee, indicate the different departments where they will work)	
<b>Description of project/activities</b> (in case you want more than 1 trainee, indicate the different projects/activities on which they will work)	<ul style="list-style-type: none"> <li>- Participation in the daily work of the Euromontana association (participating in conferences, helping with daily communication activities, preparing notes, news, articles in both English and French)</li> <li>- Follow-up of news at EU level</li> <li>- Updates of social media – Facebook and Twitter</li> <li>- Involvement in the preparation of the events to be held in 2017: contribution to the development of communication around the events and all preparatory tasks related (preparation of brochures – invitation – Conference papers – creation and update of the event's internet page)</li> </ul>
<b>COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS</b>	



<b>Requested profile(s) information</b> (Studies, previous experience, language skills, other skills...)	<ul style="list-style-type: none"><li>- Background in Audiovisual Communication / Comunicación audiovisual Journalism / Periodismo; Advertising and public relations / Publicidad y relaciones públicas</li><li>- Fluent English and French (ability to translate simple texts between the languages, communicate in and extract information from both), other languages an asset</li><li>- Interest in and knowledge in issues linked to mountains</li><li>- Initiative, flexibility and enthusiasm. Good organisation and drafting skills</li><li>- Familiarity with Word, Outlook, social media, ideally Publisher and wordpress</li></ul>
<b>Other commentaries</b>	