



CAMPUS OF  
INTERNATIONAL  
EXCELLENCE



## APPLICATION FORM: GLOBAL TRAINING PROGRAMME 2016-2017 – INTERNSHIP INFORMATION

CORPORATIVE INFORMATION		
Name of the company		Footstep Productions Limited
Contact Person		Pat Harding
Location	Country	UK
	City	London
	Address	First Floor, 5 Market Place, London W1W 8AE
Sector		Media/Education

PROPOSED INTERNSHIP INFORMATION		
Number of trainees to host		1
Extension time (extra months and salary) OPTIONAL	Extra months (2, 3 or 4 months)	4
	SEE DOCUMENT: "FORM 2_Global Training 2015 extension preliminary agreement" Monthly payment for extra months (between 0-1024€/month)	1024€/month

INTERNSHIP/PLACEMENT INFORMATION	
Department (in case you want more than 1 trainee, indicate the different departments where they will work)	We are a small company, not divided into departments. They will work together across administration, filming, editing, scripting, sound recording, website maintenance and social media
Description of project/activities (in case you want more than 1 trainee, indicate the different projects/activities on which they will work)	As above
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Requested profile(s) information (Studies, previous experience, language skills, other skills...)	The ideal candidate will be computer literate, competent to work and follow instructions in English and have previous media production experience in Final Cut Pro and/or Adobe Premiere. Candidates need to work well within a team and should understand that we are not always "in production". Some months, we are exceptionally busy with filming and audio recording, but sometimes we are only doing the finishing or preparation work. This is our company life and the candidate needs to be aware of this.
Other commentaries	The selected candidate will have access to our cameras and editing equipment and will be encouraged to make a short film of their own while they are with us. We will also expect apprentices to take advantage of the opportunity to improve their spoken English. We will pay for any appropriate short training courses which become available.