

## APPLICATION FORM 1


### APPLICATION FORM: GLOBAL TRAINING PROGRAMME 2018-2019 – INTERNSHIP INFORMATION

| CORPORATIVE INFORMATION |         |                               |              |
|-------------------------|---------|-------------------------------|--------------|
| Name of the company     |         | UBS                           |              |
| Contact Person          |         | Patricia Hernandez Soto       | Email: _____ |
| Location                | Country | UK                            |              |
|                         | City    | London                        |              |
|                         | Address | 5 Broadgate, London, EC2M 2QS |              |
| Sector                  |         | Financial Services            |              |

| PROPOSED INTERNSHIP INFORMATION   |  |   |  |
|---|--|---|--|
| Number of trainees to host  |  | 1   |  |
| Extension time (extra months and salary) OPTIONAL<br><br>SEE DOCUMENT:<br>"FORM 2_Global Training 2017 extension preliminary agreement" | Extra months   | To be decided depending on the trainee and the team structure |  |
|   | Monthly payment for extra months (between 0-1358€/month) | To be decided based on the above                              |  |

| INTERNSHIP/PLACEMENT INFORMATION  |  |
|---|--|
| Department<br>(in case you want more than 1 trainee, indicate the different departments where they will work)                                   | Community Affairs, Comms & Branding.   |
| Description of project/activities<br>(in case you want more than 1 trainee, indicate the different projects/activities on which they will work) | <p>Administration and relationship management support Community Affairs activities across Europe, Middle East and Africa:</p> <ul style="list-style-type: none"> <li>- Data gathering on Community Affairs activities (charitable donations, volunteering, employee fundraising, communications)</li> <li>- Data analysis and preparation for management reports</li> <li>- Project management – execution and administration of volunteering activities, and Community Affairs events</li> <li>- Assistance in co-ordinating Employee Volunteer award programmes</li> <li>- Assistance with the completion of compliance and due diligence operational matters related to charitable partnerships</li> <li>- Assistance with community partner management (preparing agreements, reviewing evaluations, etc.).</li> <li>- Communications – volunteer and project profiles/case studies; updates to UBS intranet; drafting articles</li> </ul> |
| COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS   |  |
| Requested profile(s) information<br>(Studies, previous experience, language skills, other skills...)  | <p>Bachelor degree</p> <p>Strong communication and interpersonal skills</p> <p>Ability to work under pressure and meet strict deadlines</p> <p>Attention to detail</p> <p>Ability to multitask</p> <p>Microsoft Office skills desirable (mainly Excel, PowerPoint and Word)</p> <p>Good command of the English language</p>  |
| Other commentaries  |  |

## INFORMATION ABOUT THE COMPANY/INSTITUTION

|  |  |
|--|--|
| <b>LOGO</b>  |   |
| <b>WEBSITE</b>   | <a href="http://www.ubs.com">www.ubs.com</a>   |
| <b>INFORMATION ABOUT THE CITY AND THE AREA WHERE THE COMPANY/INSTITUTION IS LOCATED</b><br>(General information about SECURITY, ACCOMODATION, PUBLIC TRANSPORT...) | UBS offices are located in the capital of England, London, and specifically in the financial district of the City of London. This area comprises many professional organisations and is close to cultural buildings and areas such as Spitalfields Market, the Guildhall and Mansion House, St Paul's Cathedral, London Bridge, etc. It is also within walking distance of an up and coming, trendy area comprising many restaurants, eateries, small and designer retailers and nightclubs. |
| <b>GENERAL INFORMATION ABOUT THE COMPANY/INSTITUTION</b>   | Please see attached slides.  |
| <b>NUMBER OF PEOPLE AT THE COMPANY OR DEPARTMENT WHERE THE TRAINEESHIP WILL TAKE PLACE</b>   | Please see attached slides regarding number of employees at UBS.<br><br>Within the Community Affairs team there are 8 employees, (comprising part and full time, permanent and contract staff) who are responsible for managing Community Affairs activities in Europe Middle East and Africa as well as co-ordination of all UBS community activities globally.   |
| <b>MAIN ACTIVITY OF THE COMPANY/INSTITUTION</b>  | Please see attached slides.  |
| <b>A BRIEF EXPLANATION OF MAIN PROJECTS</b>  | Please see attached slides   |
| <b>PREVIOUS COLLABORATION IN INTERNSHIP/TRAINING PROGRAMMES?</b>   | We have for the past 2 years had an intern from the Global Training program based in the Community Affairs department in UBS in London.  |
| <b>OTHER COMMENTARIES</b>  |  |



## UBS and Community Affairs



## Our franchise is unrivaled with compelling growth prospects

### Our businesses

|                              |   |   |
|------------------------------|---|---|
| Wealth management businesses | <b>World's leader in HNW and UHNW banking with unrivaled scope and scale</b>  | <ul style="list-style-type: none"><li>Provides comprehensive financial services to wealthy private clients around the world</li><li>Services ranging from investment management solutions to wealth planning and corporate finance advice</li></ul>   |
| Retail & Corporate           | <b>Leading position across retail, corporate and institutional client segments in Switzerland</b>   | <ul style="list-style-type: none"><li>Diverse range of products, ranging from:<ul style="list-style-type: none"><li>Day-to-day banking, retirement planning, investment goals or home financing.</li></ul></li></ul>  |
| Global Asset Management      | <ul style="list-style-type: none"><li>Leading fund house in Europe</li><li>Largest mutual fund manager in Switzerland</li><li>One of largest funds of hedge funds and real estate managers in the world</li></ul> | <ul style="list-style-type: none"><li>Comprehensive range of active and passive investment styles and strategies designed to meet client needs</li><li>Traditional and alternative asset classes and markets.</li><li>Our invested assets total CHF 635 billion and we have over 2,500 employees in 24 countries.</li></ul> |
| Investment Bank              | <b>Provides services to corporate clients</b>   | <ul style="list-style-type: none"><li>Investor Client Solutions</li><li>Corporate Client Solutions</li></ul>  |
| Corporate Center             | <b>Engine of the business. 41% of employees are based in this division.</b>   | <ul style="list-style-type: none"><li>Communications &amp; Branding</li><li>Group COO</li><li>Finance</li><li>Risk Control</li><li>Human Resources</li><li>Operations</li><li>Group Technology</li></ul>  |




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## UBS – How we work


### People. Perspectives. Personalities.

~60,000 employees    135 nationalities    ~130 languages    897 offices    in 54 countries    ~9 years average tenure at the firm

### Growth and success

 From apprentices, interns and trainees to highly experienced professionals and industry leaders – everyone has a voice.

 Our employees can move forward here, personally and professionally. We help and support each other to do so.

 People are what make our business successful. We value passion and commitment. And competitively reward performance.

### Global and Local. This is where we work.



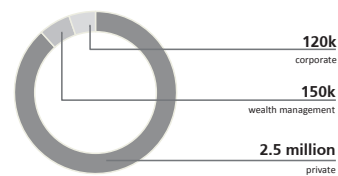
Source: All UBS Data as of December 31, 2015



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## The premier universal bank in Switzerland

### Our clients



### We serve

 1/3 households in Switzerland

 1/3 wealthy individuals in Switzerland

>90% of the 250 largest Swiss corporates

### Swiss savings



1/6 CHF saved is managed by UBS

### UBS in Switzerland

**Third** biggest private employer

>**21k** employees

**300** branches

Source: All UBS Data as of December 2015



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# A world-class asset manager

Invested assets

CHF 635 billion

By region

|             |     |              |     |
|-------------|-----|--------------|-----|
| Switzerland | 34% | Americas     | 24% |
| EMEA        | 22% | Asia Pacific | 20% |

Diversified across asset classes

|                                 |     |
|---------------------------------|-----|
| Equities                        | 33% |
| Fixed income                    | 23% |
| Multi-asset                     | 19% |
| Money market                    | 9%  |
| Global real estate              | 8%  |
| Hedge fund businesses           | 6%  |
| Infrastructure & Private equity | 2%  |

Source: All UBS Asset Management Data as of 30 September 2015

"Your global investment challenges answered"

Our client promise is based on four elements:

Investment excellence and best ideas

A holistic perspective

Making connections across markets

Solutions-based thinking

We are

a leading fund house in Europe

the largest mutual fund manager in Switzerland

one of the largest fund of hedge funds and real estate investment managers in the world

present in 24 countries worldwide

Source: Morningstar/Swiss Fund Data Swiss Promoters Report (as of 30 September 2015)



# Community Affairs overview

Our programme of community investment focuses on developing skills through support for education and entrepreneurship in our local communities.

Education Goals

- Narrow the gap in attainment of children from disadvantaged backgrounds
- Ensure young people develop key strengths to support high aspirations
- Narrow the gap in relation to NEETs\* and university graduates

Entrepreneurship Goals

- Support Social Entrepreneurs who are finding innovative solutions to some of society's biggest challenges
- Foster the development of social investment, particularly through capacity-building and skills transfer

We support partners with:

**UBS Funding**

- A small number of carefully selected organisations

**Employee Volunteering**

- Two days per annum to volunteer

UBS \* Not in Education, Employment and Training

# Community Affairs



# Employee Volunteering

Employee Volunteering is fundamental to what we aim to achieve in our communities. In 2017, 42% of the UBS UK workforce donated over 16,000 volunteer hours.

Social entrepreneurship

Mentoring and coaching  
Skills sharing

E.g. Sit on a judging panel to help decide which social entrepreneurs should win funding

Bridge Academy and education

Mentoring  
Tutoring  
Career guidance

E.g. Join the Maths Breakfast Club to help 11-12 years old that work at the numeracy level of a 9-10 year old.

Fundraising and team activities

Sports  
Fundraising  
Community based team challenges

UBS

## UBS and the Bridge Academy: Education partnership



UBS was the first financial firm to sponsor an Academy and has received **wide-ranging recognition** from government, clients, suppliers and community organisations for the ambition, scale depth and longevity of our partnership to **tackle educational disadvantage**.

**"The Bridge Academy is a brilliant example of business working with their local community to make a difference and create something really special for their area. The innovative ideas, enthusiasm and skills of the UBS volunteers have had a clear impact on the Academy, inspiring students and helping them reach their potential."**

Rt. Hon. David Cameron, ex-Prime Minister (presenting UBS with a Big Society Award for the impact of the partnership)

- The Bridge Academy is an independent state secondary school in Hackney, East London, created, sponsored and partnered by UBS as part of the UK Government's Academy program.
- UBS provided £1m to establish the school. A further £1m+ was provided by a Wealth Management client.
- The Academy opened in 2007 with one year group of 180 students. It had a full cohort, including a sixth form, for the first time from September 2013.
- Since the opening of the school a further £1.5 m has been donated by UBS, employees and clients.
- Since 2003 (to end of 2015) approximately 5,500 UBS volunteers have given over 61,000 hours of volunteering time.
- 7 UBS Managing Directors are governors of the school.

## Social entrepreneurship

UBS supports social entrepreneurs directly and through intermediaries offering **funding and employee expertise** - mentoring and skills sharing workshops.

We work with social entrepreneurs that are tackling a **wide range of social issues** – but all making communities in which they live stronger

