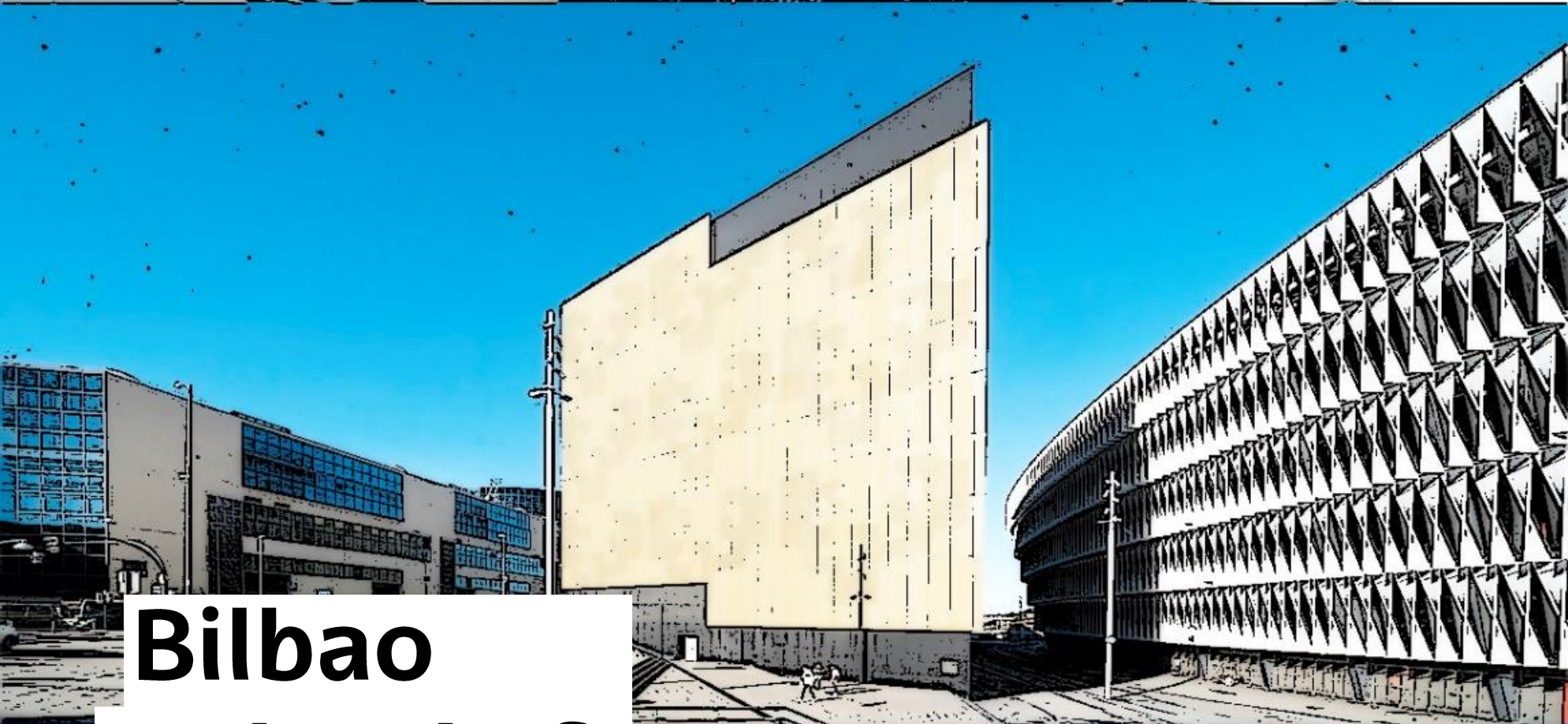




Universidad
del País Vasco

Euskal Herriko
Unibertsitatea

BILBOKO
INGENIARITZA
ESKOLA
ESCUELA
DE INGENIERÍA
DE BILBAO



Bilbao School of Engineering Welcome Brochure 2025/2026

www.ehu.eus/bilboko-ingeniaritza-eskola



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The Bilbao School of Engineering (BIE/EIB) welcomes you to Bilbao and UPV/EHU. This brochure brings you the basic information that may be of your interest and that we hope it is indeed helpful during your stay at the School.

We have included a map on the final page showing the names and locations of each School building. If you have any questions, please ask the Janitor Services team, who are located at the entrance of each building.

We wish you a happy and fruitful stay.

2 DEGREES

The Bilbao School of Engineering consists of 3 buildings: Building 1 and Building 2 are located on the Bilbao Campus, next to San Mames stadium, and Building Nautika is in Portugalete. You can check the location and layout of each building at the end of this document. Depending on your degree programme, your lecture rooms will be in a different building.

2.1 Bachelor's Degrees

Bachelor Degree	Location
BSc in Industrial Technology Engineering	Building 1
BSc in Industrial Organization Engineering	Building 1 (year 1) Building 2 (years 2-4)
BSc in Environmental Engineering	Building 1 (year 1) Building 2 (years 2-4)
BSc in Telecommunications Technology Engineering	Building 1 (years 1-2) Building 2 (years 3-4)
BSc in Electrical Engineering	Building 2
BSc in Automatic and Industrial Electronics Engineering	Building 2
BSc in Mechanical Engineering	Building 2
BSc in Management and Information Systems Informatics Engineering	Building 2
BSc in Civil Engineering	Building 2
BSc in Biomedical Engineering	Building 1 (engineering courses). Building of the Faculty of Medicine and Nursing on the Leioa Campus (Biomedicine courses)
BSc in Marine	Building Nautika
BSc in Nautical and Maritime Transport	Building Nautika

2.2 Master's Degrees

Master's Degree Studies with access to regulated professions	Location
Master in Industrial Engineering	Building 1
Master in Telecommunications Engineering	Building 2
Master in Marine Studies	Building Nautika
Master in Nautical Studies and Maritime Transport	Building Nautika

Master's Degree Studies	Location
Master in Advanced Electronic Systems	Buildings 1 & 2
Master in Advanced Materials Engineering	Building 2
Master in Construction Engineering	Building 2
Master in Control Engineering, Automation and Robotics	Building 1
Master in Environmental Engineering and Management	Building 2 Uni. Cantabria
Master in Integration of Renewable Energy in the Electric System	Building 2
Master in Mechanical Engineering	Building 1
Master in Project Management	Buildings 1 & 2
Master in Spatial Science and Technology	Building 1
Master in Sustainable Energy Engineering	Building 2

Erasmus Mundus Masters	Location
Erasmus Mundus Master in Renewable Energy in the Marine Environment (REM+)	Building 2 & Other foreign Universities
Erasmus Mundus Master "Interdisciplinarity in Materials for Energy Storage and Conversion" (i-MESC)	Building 1 & Other foreign Universities
Erasmus Mundus Master "Smart Cities and Communities" (SMACCs)	Building 1 & Other foreign Universities

3 INFORMATION AND COMMUNICATION

3.1 Web site of the School

<https://www.ehu.eus/en/web/bilboko-ingeniaritza-eskola/website>

On the web site of the School, you can find all the updated information related to the academic and institutional activity in it.

We recommend that you visit this web site regularly. The site has up to date information regarding schedules of classes, calendar of exams, content of the subjects, etc. You can also get some administrative tasks done.

There is WI-Fi zone (Eduroam) all over the School. It is a secure and restricted access zone, to which only students and staff of the University of the Basque Country (UPV/EHU) can access. To log in, you should use the LDAP ID and password provided at your arrival. Instructions are available on the web site of the School (Practical information → Facilities and services → WI-Fi), but please note that some information may not be in English.

3.2 E-mail address

Information and news sent by the Secretary of the School and the academic staff will reach to this e-mail address. You should use this e-mail address as well when contacting any service of the University.

Once your enrolment is completed, you will get an e-mail address for academic use:

user_name@ikasle.ehu.eus

This e-mail address will be valid only during your stay in the School. If you need to attach documents larger than the limit permitted, you can use the storage service provided by UPV/EHU (<https://www.ehu.eus/zaindegi>) or OneDrive app with your UPV/EHU account (1TB).

There are two ways to check the mail:

- Log in at www.office.com and identify yourself using the corporate email address and password (obtained with the first registration) and selecting the **Outlook** option.
- Using the **Outlook** mobile application. The first time you enter the application you must enter your email address and password, as in the previous case.

We recommend that you check it frequently.

3.3 Information points

There are information points in every building of the School. There, you can find information related to the following topics:

- Students
- Quality
- Culture and Activities UPV/EHU
- General Information
- Relations with Companies
- International Relations
- Secretary and Academic Ordinance: Bachelor's and Master's Degrees

Besides these information points, there are several screens located at the entrance of the buildings. These screens show information related to activities organized by the School and the University of Basque Country.

4 ACADEMIC INFORMATION

4.1 Classes schedules

The schedules of the lectures are available in two platforms: GAUR and WebUntis. You can check your personal Schedule in GAUR, while in WebUntis you will find the schedules arranged by degrees and groups. You can download your calendar to your mobile phone using the web site and the respective Apps.



4.2 Exam dates

At the beginning of each academic year, the official exam dates are published on the web site of the School. Before each call, the location of each exam is published as well. The academic calendar is a relevant document that you should know, and therefore we advise you to download it from the website.

4.3 Regulations of the University

You can find all the details about the regulations of the University on the web site of the School (Practical Information → Regulations) and on the web site of UPV/EHU. Since some information may not be in English, we present here a summary that can be of your interest.

STUDENTS REGULATION. The Students Regulation informs you about your rights and duties, along with other matters very important for the students: the representation of the students in the governance of the School, the planning and evaluation of the teaching of each course, and the procedure to follow in case you want to write a complaint to any administration of the University.

CALLS FOR EACH COURSE. For each course, students have 2 calls per academic year: the ordinary call and the extraordinary call. The ordinary call will be in December-January for courses that take place in the first semester (fall semester), and in May for one-year courses and the ones that take place in the second semester (spring semester). The extraordinary call takes place, for every course, in June.

PROCEDURE FOR REVISION/CLAIMS. Students have the right to be present during the revision of their exams, which must be carried out individually and in person. If the student does not agree with the result of the revision of the exam, the procedure will be as follows: claim to the Department, claim to the School and, finally, claim to the Vice-Rector. This procedure must always fulfil the deadlines defined in the Regulation for the Evaluation of the Students

(*Normativa de Evaluación del Alumnado*): <https://www.ehu.eus/es/web/estudiosdegrado-graduakoikasketak/akademia-araudiak>

4.4 Scholarships

GV and MEFPD Scholarships. The Basque Government (GV) and the Ministry of Education, Vocational Training and Sports (MEFPD) offer scholarships for university studies, including grants to cover transport and accommodation expenses, as well as excellence scholarships to recognise and reward high-achieving university students.

https://www.ehu.eus/es/web/bilboko-ingeniaritza-eskola/relaciones_con_la_empresa/programas_de_empleo_becas_concursos_y_otros

Mobility. Some mobility programmes include grants to facilitate student exchanges, such as the Erasmus+ scheme. To obtain an Erasmus+ grant, students must first secure a place at a European university through the selection process organised by the School.

Placements Abroad. There are various grants available for undertaking work placements abroad. A good academic record, a high level of language proficiency, and enrolment on an undergraduate or Master's programme are required. Further information can be found on the School's website under the International Relations section.

https://www.ehu.eus/es/web/bilboko-ingeniaritza-eskola/relaciones_internacionales

MAEC Scholarships. Around mid-July, the Ministry of Foreign Affairs, European Union and Cooperation (MAEC) publishes calls for scholarships to support further study in other European countries. (<http://www.exteriores.gob.es>).

4.5 High-Level and High-Performance Athletes

The UPV/EHU has a support programme for high-level and high-performance athletes, enabling them to combine their studies with their sporting activities. This programme includes support measures and academic adjustments to help them succeed both academically and in their sporting careers. You can find information on the procedures for this accreditation at the following links:

General information: <https://www.euskadi.eus/deporte-de-alto-nivel/web01-a2kirola/es/>

Information on accreditations: <https://www.euskadi.eus/acreditaciones-para-estudios-academicos/web01-a2kirola/es/>

4.6 Students with Disabilities and/or Special Educational Needs

If you have a disability, an illness, a disorder and/or specific learning difficulties and you have special needs, you can request adjustments for undergraduate studies at the UPV/EHU. For

further details, please consult the information available at:
<https://www.ehu.eus/es/web/discapacidad/ikasle-berrien-harrera>.

5 GENERAL SERVICES

The School is open all the year around. During the non-class periods (Christmas break, Eastern break and summer), the opening and closing times of the School change. The opening times for each building and the corresponding modifications are available on the web-site of the School (Practical Information → Calendar and schedules): https://www.ehu.eus/en/web/bilboko-ingeniaritza-eskola/practical_information/calendar_and_schedules

5.1 Secretaries at the School

There are two secretaries in the School: one in Bilbao and another one in Portugalete. The main Secretary of the School is in Bilbao, on the second floor of the Building 1 (p2d1), and its opening schedule is from 9:00 to 13:00 and from 15:00 to 16:30 from Monday to Thursday. On Fridays and during winter, spring and summer breaks, the opening times are from 9:00 to 13:00. The Secretary located in Portugalete (p1p15) opens from 9:00 to 13:00.

You can register in the Secretaries (they are part of the General Register of the UPV/EHU) any documents addressed to any organ or administrative unit of the UPV/EHU or any other public administration with which the University has an agreement.

In order to carry out any procedure in the Secretary, it is advisable to get an appointment in the Web Site of the School:

https://www.ehu.eus/es/web/bilboko-ingeniaritza-eskola/informacion_practica/secretaria/portal_de_cita_previa

5.2 Libraries

The School has two libraries: one in Bilbao and one in Portugalete. The main library of the School is located on the first floor of the Building 2. It has more than 100.000 printed books and journals and allows you to access the most relevant collections of book, digital journals and databases specialized in engineering. Its opening Schedule is from 9:00 to 21:00 from Monday to Friday during the period of classes. There you can also find computers, scanner and photocopier for general use, along with different meeting rooms to work in. The second library is on the first floor of Building Nautika. Its opening times are from 9:00 to 18:30 from Monday to Friday during the period of classes.

You can find the schedule of the libraries and useful related information on the web site of the School: <https://www.ehu.eus/en/web/bilboko-ingeniaritza-eskola/biblioteka>

5.3 Publishing services

There is a stand for publishing services at the School. There, all the material that you will need for the classes will be available for purchase. Besides, they also have a photocopying service. It is in Plaza Von Siemens, in Building 1: opening time from 8:30 to 20:00 during period of classes. Out of the period of classes, their schedule is from 9:00 to 14:00.

5.4 Free-access computer rooms

There are two types of computer rooms in the School: the ones used during lectures and the ones with free access for the students. The rules to use the free-access rooms are the following:

1.-The students of the Bilbao School of Engineering are the only allowed users of the free-access computer rooms of the School.

2.-The use of these rooms is limited to tasks related to the studies carried out in the School. Any other use (professional use, gaming, watching movies, listening to music...) is not allowed.

3.-In order to start a session, the user must type the e-mail address and password provided during the enrolment in the School.

4.- The user will be the responsible for the inappropriate use of the computers and the damage that consequently can occur.

5.- The user must log-off before leaving the computer.

6.-Eating and drinking is not allowed in the computer rooms.

7.-We note that there is camera surveillance in all the free-access computer rooms and that the CIDIR service controls the use given to the computers.

8.-The Deanship of the School has the right to deny the entrance to the free-access computer rooms to anyone who does not use the equipment following the rules or who has an inappropriate attitude in the rooms.

The free-access computer rooms in Building 1 are located on the ground floor of Block b. In the Building 2, the computer rooms are on the second floor of Block i and on the sixth floor of Block m. In Building Nautika, there is a room on the fourth floor (p4p12).

Building 1	p0b14, p0b21, p0b25
Building 2 (Block i)	p2i2
Building 2 (Block m)	p6m6
Building Nautika	p4p12

Free-access computer rooms

5.5 Study rooms

There are self-access study rooms in every building of the School. These rooms are available only to study.

There are three study rooms in Building 1: two of them on the floor 0 of Block g and the third one on the floor -1 of Block a. The rooms are open from 08:00 to 21:15 from Monday to Thursday and from 08:00 to 20:15 on Fridays. During the period of classes, they are also open on Saturdays from 08:30 to 13:00. In Building 2 there are six study rooms on the second and third floors of Block i and on the second and seventh floors of Block m. Their opening time is from 08:00 to 20:30 from Monday to Friday.

Building 1	p0g1, p0g2, s1a9
Building 2 (Block i)	p2i3, p3i14, p3i11
Building 2 (Block m)	p2m5, p7m6, p7m7

Study Rooms

Study rooms p0g1, s1a9, p2i3, p3i14, p7m6 and p7m7 are rooms for individual study, while group study is allowed in rooms p0g2, p3i11 and p2m5. According to the rules formulated by the Students Council, ***"The study rooms will be allocated for the individual study. Thus, there must be absolute silence in them. Smoking, eating and working in groups is forbidden. It is not allowed to book places; in case anyone leaves the books or material unattended for more than half an hour, those could be removed from the place."*** The study room in Building Nautika is located on the first floor (p2p41), which can be used as dining room at lunch time.

During the periods of exams, the School opens extra rooms where students can also study.

5.6 Other rooms

There are several rooms especially convenient to host conferences, seminars, defenses of Thesis projects or institutional events.

Building 1

- **Aula de Grados** (p1a1): room suitable for conferences, Thesis projects presentations or general presentations.
- **Sala de Conferencias** (p0e1): room suitable for conferences, awards ceremonies or Thesis projects presentations.

Building 2

- **Aula Magna** (p0i1): room suitable for congresses, conferences and talks.
- **Sala de Juntas** (p1i15): room suitable for presentations, talks and of Thesis projects presentations.
- **Aula Magna** (p0m2): room suitable for conferences, talks and School Board meetings.
- **Aula de Grados (p1i1): room suitable for conferences and defenses of projects**
- **Sala de Juntas** (p1m1): room for talks, presentations or Thesis projects presentations.

- TFG y TFM (p1i2-p1i12): rooms especially suitable for the defenses of Bachelor's and Master's Degrees projects.

Building Nautika

- **Salón de Actos** (p0p1): room suitable for congresses, conferences and talks.
- **Sala de Grados** (p1p18): room suitable for conferences and defenses of projects
- **Sala de Juntas** (p1p1): room for presentation and conferences.
- **Puente Alto** (p6p1): room especially suitable for meetings and courses
- **Saltillo boat**: students have the opportunity to sail on our school boat "Saltillo" (A classic sailing boat from 1932) throughout their studies at the School to familiarize themselves with life at sea and to carry out part of their studies.

5.7 Cafeteria

The School has two cafeterias located in each of the buildings in Bilbao. The opening hours from Monday to Friday are from 08:00 to 20:00 in school time.

- Building 1: s1a3
- Building 2: p0i4

5.8 Dining rooms for students

There are several dining rooms in the School available for students, where they can heat up and eat their own food.

In Building 1, there are three dining rooms, two of them located on floor -2 in Block a (s2a7 and s2a16), and a third one located on floor 0 in Block b (p0b21), with opening hours from 12:30 to 16:00. Building 1 has two resting areas, on the 2nd floor of Block b and on the 3rd floor of Block a, with vending machines for refreshments, coffee and snacks. The dining room in Building 2 is on the ground floor, next to the cafeteria. This room has vending machines for soft drinks, coffee and snacks.

Building Nautika has a dining room on the first floor (p1p17), which is accessible to students during the building's opening hours. Likewise, the study room located on p2p41, at midday, can be used as a dining room. It also has several vending machines on the ground floor.

6 STUDENT BODY

6.1 Student Council

The Student Council has its main office in Building 1, next to the entrance of Block g (s1g3). Besides, they have other offices in Building 2 (on the ground floor of Block m and on the first floor, in front of the library) and in the Building Nautika (on the first floor, in front of the Secretariat).

Volunteer students run the Student Council, and its aim is to solve doubts, to help students handle claims and to ensure that the rights of the students are respected.

You can find further information on their web site (<http://eibikaslekontseilua.eus>) and you can also reach them by e-mail: cec.eib@ehu.eus



6.2 Students' representation in the University

GROUP REPRESENTATIVE. The duties of the Group Representative are: to represent the group in different matters, to report everything they do as class representatives to the rest of their classmates and to channel all the information available to them and of interest to their classmates.

SCHOOL BOARD. The Board is the governing body of the Centre. Its main competences are: electing the Director, submitting to the Governing Board the proposal for the teaching and administrative and services staff, drawing up, proposing and reforming the syllabuses of the Centre, proposing to the Governing Board the "*numerus clausus*", etc. Currently, the Board of Governors is made up of the Director, who chairs it, the Deputy Directors, the Academic Secretary, the Head of Administration and a number of members fixed by the Centre's regulations. Every two years, in the month of December, student representatives are elected to the School Board from among the students enrolled at the School.

CAMPUS BOARD. The Campus Board is a collegiate body representing all the centres located on the Campus. Chaired by the corresponding Campus Vice-Rector, it studies the problems of the Campus. The BIE/EIB is located on the Bizkaia Campus.

GOVERNING COUNCIL. The Governing Council is the ordinary governing body of the University. Its main powers are: to assist the Rector in his functions, to express its opinion on problems affecting the University, to develop the general guidelines of academic policy and to approve the implementation of study plans, to create, modify or suppress University Departments or Institutes, to propose University degrees and diplomas, etc.

SOCIAL COUNCIL. This is the university governing body that guarantees the participation of society in the University. It is responsible for supervising activities of an economic nature, ensuring the collaboration of society with the University, defining the rules that regulate the permanence of students at the University, as well as proposing to the Basque Government the introduction of new degrees or new Centres. One of its members shall be a representative of the student body.

UNIVERSITY SENATE. The University Senate is the highest representative and governing body of the university community. It controls its general functioning, draws up and modifies the Statutes. Every two years, in December, student representatives are elected to the University Senate from among the students enrolled at the School.

DEPARTAMENTOS. The Departments are the basic organ of government. They are in charge of organizing, develop and coordinate the research and teaching in their competent area.

The Departments that work in the Bilbao School of Engineering are the following ones:

- Applied Mathematics
- Applied Physics
- Business Organization
- Communications Engineering
- Computer Languages and Systems
- Electrical Engineering
- Electronic Technology
- Energy Engineering
- Environmental and Chemical Engineering
- Graphic Expression and Engineering Projects
- Mechanical Engineering
- Mining and Metallurgical Engineering and Materials Science
- Navigation Sciences and Techniques, Machines and Shipbuilding
- Automatic Control and System Engineering
- Some professors from the following departments are also attached to the School: Administrative, Constitutional and Philosophy of Law, Business Law and Civil Law, Preventive Medicine and Public Health, Basque Language and Communication and English and German Philosophy, Translation and Interpretation

6.3 Educational projects

There are five educational projects in the School related to engineering areas that apply the methodology "**Project Based Learning**" (PBL). The main objective of these projects is to motivate students to learn and innovate in order to achieve outstanding technological challenges. In order to get that, in these projects, students develop not only technical skills, but also soft skills; this is, the ones related to communication, leadership, collaboration, etc., along with transversal skills, such as sustainability and gender equality.

FORMULA STUDENT BIZKAIA: This educational project started in 2006 with the main objective of encouraging the training, the talent and the employability of the participants. With this

objective in mind, **Formula Student Bizkaia** challenges the students to design and manufacture a Formula-type single-seater vehicle that can compete in the international Formula Student events: <https://www.fsbizkaia.com>

BIZKAIA EIB BILBAO is a voluntary educational project whose objective is to bring a solid practical complementation to the studies carried out at the Bilbao School of Engineering. The project is based on the Motostudent competition, organized by the Moto Engineering Foundation. <http://msbizkaia.org>

BISKYTEAM is a multidisciplinary educational project of the BilbaoSchool of Engineering. Its objective is to develop suborbital launchers that can reach a height of 100 km (Karman line), the limit at which the space begins. These rockets will be able to harbor a useful load like cube-satellites or micro-experiments, enabling the experiments in zero gravity and offering a transport system cheaper and more accessible. <http://www.biskyteam.com>

INNOBOAT BIZKAIA is a teaching project with the main objective of promoting talent and entrepreneurship, increasing the development of transversal skills, promoting and training students in sustainable commitment and, finally, facilitating the students' insertion into the labor market. In this project, the framework of action is the sea, and it proposes to all students of the Bilbao School of Engineering, the design and construction of a state-of-the-art sustainable boat, evaluated by international experts in the Energy Boat Challenge event. <https://www.innoboatzbizkaia.eus>

GUITAR STREAM: this project consists of the development of electric guitars, with the double objective of applying project-based learning in the training of our university students and the creation of STEAM vocations among pre-university students. The electric guitar contains the basic principles of electromagnetism, applicable in many areas of electrical engineering, with the use of different technological tools. This allows students to be trained in the fundamental bases of the development of equipment/devices used in our daily lives. https://www.ehu.eus/eu/web/bilboko-ingeniaritza-eskola/ikastegia/pbls/guitar_stream

6.4 Associations of Students

There are several Associations of Students in the School, with different objectives each of them. You can find here the list of them with the links to their web sites.

AECEE: Its members organize events related to the European ideal. <https://www.locals.aegee.org/bilbao>

IAESTE: Dedicated to organize internships for students at companies abroad. <http://iaeste.es>

ENGINEERING WITHOUT BORDERS (ISF): <https://euskadi.isf.es>

7 RELATIONS WITH COMPANIES

The Bilbao School of Engineering offers a wide program of activities in collaboration with the companies in the surroundings. You can find all the information about the Relations with the Companies in the web site of the School.

7.1 Educational cooperation

This program is oriented to students in second year of Master's Degree Studies and in the last year of Bachelor's Degree Studies. It consists of doing an internship in a company, organism or institution.

The external educational internships allow the students to apply the concepts learnt during their studies and get additional training and knowledge. In this way, the students can develop interesting competences for their future career.

In many cases, students also develop their Bachelor's or Master's Degree Thesis during the internships. All of this is possible thanks to the more than 400 companies that collaborate with the School, signing more than 1000 internship agreements every academic year.

7.2 Job Day and Presentation of the companies

During the Job Day, Companies introduce themselves to the students. They also explain the activities they carry out, the job offers they currently have and the profile of candidates they are looking for. More than 100 companies visit us every year, so students have a realistic overview of the industrial panorama around us, along with its evolution, tendencies and perspectives of future. If you are interested, the Job Day can be a good opportunity to hand in your CV to the companies.

7.3 Company awards

Some companies that collaborate with the Bilbao School of Engineering award the best Bachelor's Degree Thesis (TFG) and Master's Degree Thesis (TFM) developed by our students. The objective of these awards is to acknowledge the best projects, but also to encourage the students to develop their Thesis in a field of current interest.

7.4 Business classrooms (Aulas de Empresa)

Several companies have their own classroom at the Bilbao School of Engineering. We know them as **Aulas de Empresa**, and in them students collaborate with the companies on different projects.

- Aula Aeronáutica
- Máquina-Herramienta (DFB/GV)
- Aula Ormazabal
- Aula del Agua (CABB)
- Aula AR Racking
- Aula Fundación Repsol
- Aula OpenData Bilbao-Bizkaia
- Aula Iberdrola
- Aula CAF
- Aula ZIV
- Aula Espazio (SATLANTIS, IDOM, ZENIALABS)
- Aula Ikerlan
- Aula Tecnalía
- Aula ROOM4STEEL (SIDEREX)
- Aula CHIP

In these **Aulas de Empresa**, students develop their final Bachelor's Degree Thesis, their Master's Degree Thesis and they attend to different under- or postgraduate courses. You can find more information in the web site of the School.

8 INTERNATIONAL RELATIONS

The School maintains relations with universities all over the world through exchange programmes for students, teaching staff and technical, management, administration and services personnel. All the students of the School have the possibility to spend 5 months to a year in one of the more than 270 foreign universities and the main Spanish engineering schools with which our School has an agreement during the last years of their degree courses. Every year, between September and October, several information meetings are held on these exchange programmes, Erasmus+, América Latina, Other Destinations, Global E3 Network, GE4 Network and SICUE. In addition, for certain Master's degrees there is the possibility of opting for a Double Degree with partner universities. You can find all the information related to International Relations on the web site: <https://www.ehu.eus/en/web/bilboko-ingeniaritza-eskola/mugikortasuna>

9 PREVENTION AREA

9.1 Accidents at the School

Every student of the UPV/EHU has an insurance that covers accidents. You have more information in the Web Site of the University.

In case of accident, you should go to an agreed hospital. You should always carry your identification and student cards with you. Besides, when possible, you should communicate the accident to the Head of Administration (946014017), so (s)he can handle it along with the Prevention Services and you can get the accident report done before you go to the hospital. You can always ask at the receptions/janitorial services if you have any question or if you need help.

In case of vital urgency, you should go to a hospital of Osakidetza (Basque public health service) or call the emergency number 112.

9.2 Use of IPE in the laboratories

While performing the practicum in the laboratories of the Bilbao School of Engineering, students might face risk of injury or harm. Thus, it is very important to use the Individual Protection Equipment (IPE) required in each case. You must always follow the instructions that you will find in each laboratory.

9.3 Defibrillators

You can find defibrillators at every entrance of the School. Everyone can use them in case of necessity. Even if they are very simple to use, the School, along with the Basque Health Service, Osakidetza, offers courses to students to teach them how to use them correctly.

9.4 Fire evacuation plan

During the academic year, we will perform a fire safety drill and evacuation. Both students and staff have to participate, so we please ask you to collaborate following all the instructions that you will be given. The basic steps are:

As soon as you hear the sound alarm, leave the Building, classroom or laboratory where you are and head yourself to the exit following the evacuation signs.

- Help disabled people along with those who are feeling unwell.
- Keep the order and keep calm. Do not run.
- Do not use the lifts.
- Do not go back.
- Go to the established meeting point.

10 RESPECT TO THE ENVIRONMENT

10.1 Environmental Policy

In the Bilbao School of Engineering we are aware that we should work for the alignment between development and protection of the environment. Thus, we have the commitment to prevent the pollution and we have adopted some environmental criteria in our daily work. Consciousness of the values and improvement of the behaviors respectful with the environment in all the activities developed, inclusion of measurements that encourage the energetic efficiency, the responsible consumption of water, the spills on residual waters, the materials and the wastes are some of our main objectives.

We please ask you to use the recycling containers that you will find in different points of the School and to follow all the instructions and tips indicated in order to support our environmental politics.

11 CLEANING AND MAINTENANCE

We all like to find all the rooms and services clean and in good state. In order to get that, both a good cleaning service and a responsible use of the facilities are essential. We encourage you to collaborate to keep the facilities clean by using the trash bins and the recycling containers.

12 QUALITY CERTIFICATIONS

12.1 Institutional Accreditation

Since July 2022, the Bilbao School of Engineering has the Institutional Accreditation issued by the Ministry of Universities. Institutional Accreditation aims to ensure the quality of the training offer of university centers following the approaches of the European Higher Education Area (EHEA).

12.2 IMarEst International Certificate

- Bachelor Degree in Marine Studies.

12.3 International EurAce Label

- Degree in Marine Studies.
- Master's Degree in Industrial Engineering
- Master's Degree in Telecommunications Engineering

12.4 Environmental Policy

- The Bilbao School of Engineering is committed to and aligned with the 2030 Agenda for Sustainable Development adopted by the UN.

13 OFFICES OF THE DEANSHIP OF THE SCHOOL

Deanship	p1d9	Building 1
Academic Secretariat	p2d2	Building 1
Head of the Administration	p1d7	Building 1
Vice-dean of Coordination	p2d1.4	Building 1
Vice-dean for Undergraduate Academic Organization	p2d1.1	Building 1
Vice-dean for Postgraduate Academic Organization	p2d3	Building 1
Vice-deanship of Nautical Studies and Continuing Education	p1p6	Building Nautika
Vice-deanship of Relations with Companies	p1d3	Building 1
Vice-deanship of International Relations	p1d4	Building 1
Vice-deanship of Instructional Planning	p2d1.3	Building 1
Vice-deanship of Quality, Sustainability and Dual Training	p1d6	Building 1
Vice-deanship of Students	p2d1.2	Building 1
Vice-deanship of infrastructure and equipment	p1m10	Building 2
Vice-deanship of Information and Communication Technologies	p1m9	Building 2

Additional information can be found on the web site of the School:

<https://www.ehu.eus/bilboko-ingeniaritza-eskola>

14 LAYOUT OF THE BUILDINGS



Location of the classrooms

The naming of the classrooms indicate their location. For example, in Building 1, classroom **p2g6a** is located on the **2nd** floor of Block **g** and it is the **6th** room. The letter **a** at the end means that it is a classroom ("aula").

Instead of **a**, the letter at the end can be either **s** (seminar), **l** (laboratory) or **i** (computer classroom).

The names of the classrooms located at the basement start with the letter **s** instead of **p**.

If you have any questions, you can consult the staff located at the entrance of each of the buildings.

15 ANNEX: DEGREE IN BIOMEDICAL ENGINEERING

The Degree in **Biomedical Engineering** is an interdisciplinary degree, combining subjects from the field of engineering and those related to the biomedical field. It is taught by lecturers from both fields, attached to the Bilbao School of Engineering, as well as to the Faculty of Medicine and Nursing.

15.1 Reference centre

The Degree in Biomedical Engineering is a degree attached to the School of Engineering of Bilbao, so your reference centre is the School for any queries you may have timetables, enrolment, secretary's office, classrooms, etc...

15.2 Where do classes take place?

Given the interdisciplinary nature of the Degree, some of its subjects, associated with the field of Biomedicine, are taught at the Faculty of Medicine and Nursing of the UPV/EHU, located on the Leioa Campus.

In order to minimise journeys between centres, the timetable of the Degree has been designed so that each day of the week is assigned to a centre: the School, or the Faculty of Medicine and Nursing. This information will be indicated in the official timetables on WebUntis and GAUR and will be sent to you before the start of each academic year.

The following distribution will be followed during the first year:

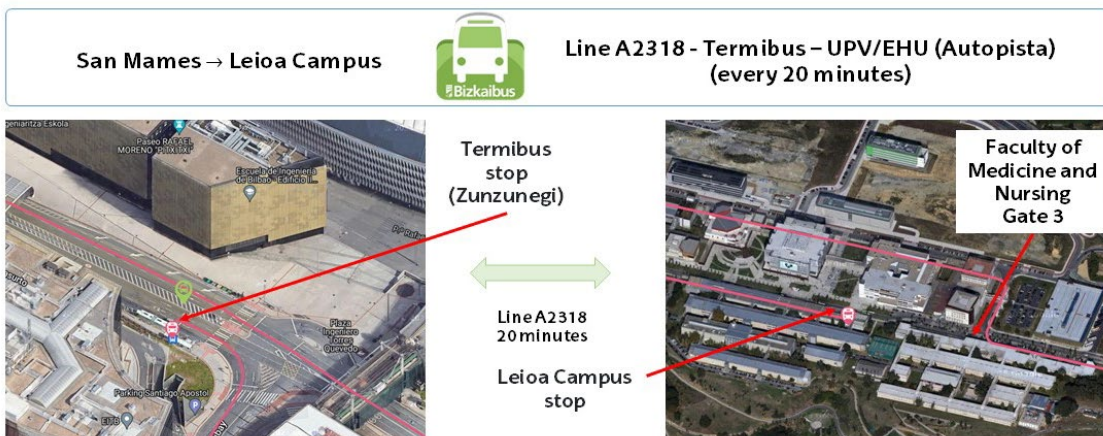
- 1st term:
 - Monday, Tuesday, Wednesday and Friday: Classes will be held at the Bilbao School of Engineering.
 - Thursday: Classes will be held at the Faculty of Medicine and Nursing (Leioa Campus).
- 2nd term:
 - Monday, Tuesday and Wednesday: Classes will be held at the Bilbao School of Engineering.
 - Thursday and Friday: Classes will be held at the Faculty of Medicine and Nursing (Leioa Campus).

The distribution will be constant throughout each term. Thus, each day of the week you will only have to travel once. The subjects you will take each day will be reflected in the official timetable on WebUntis and GAUR.

15.3 How do I get to the Leioa Campus?

Although the Leioa Campus has a public car park for students and staff, the Bilbao School of Engineering is very well connected, so you can easily reach the Leioa Campus from there using public transport.

At the **Termibus (Zunzunegi)** stop can take the **Bizkaibus Line A2318 - Termibus – UPV/EHU (Autopista)**, which connects both campuses every 20 minutes.

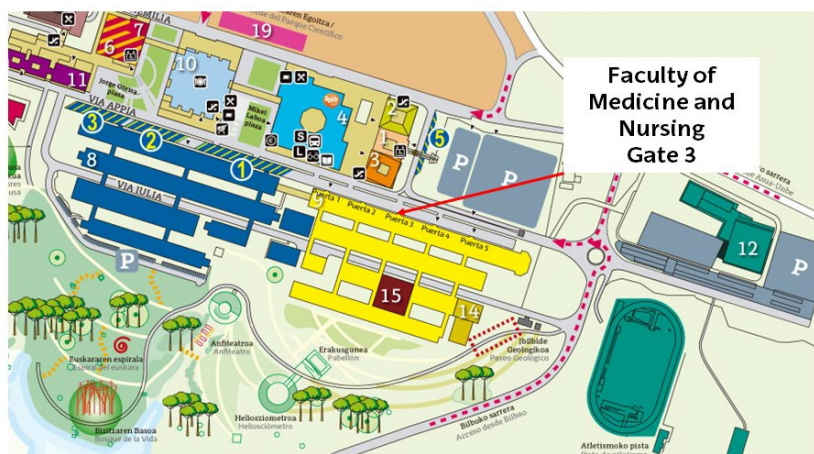


15.4 Map of the Leioa Campus

A map of the Leioa Campus is available on the website:

<https://www.ehu.eus/es/web/bizkaia/kokapena-eta-informazioa>

Access to the Faculty of Medicine and Nursing is through Gate 3.



15.5 Where is my classroom at the Faculty of Medicine and Nursing?

The classrooms will be indicated in the official timetables. The classroom in which it will be taught during the first and second year will be classroom 1M5, located on the first floor, Block M of the building.

