

ANNEX III - APPLICATION FOR PARTICIPATION: GLOBAL TRAINING PROGRAMME – INTERNSHIP INFORMATION*

**This form must be completed in full without modifying or altering the provided text. Any changes to the template will render the application invalid.*

INTERNSHIP REFERENCE: *(Please include the same code or reference number in the file name as that used to identify the internship in Annex IV)* REFERENCIA: EHU05

CORPORATE INFORMATION		
Name of company/organisation		Basque Museum & Cultural Center, Inc.
Tax ID number		82-0401368
Contact person		Annie Gavica, Executive Director
Legal representative		Annie Gavica
Location	Country	USA
	City	Boise, Idaho 83702
	Address	611 W Grove Street
Sector		Historic & Cultural Museum
Total number of internships offered at this site for Global Training 2025 (according to the Programme Rules, companies or organisations may offer a maximum of 5 internships per site)		2

INTERNSHIP INFORMATION	
Number of interns to be hosted	2
Type of visa or permit required for the internship, in accordance with current legislation	J-1, but there is a possibility of a Q-1 visa I think.
Department (If more than one intern is being requested, specify the department for each individual)	Curatorial Department
Description of the project/activities (If more than one intern is being requested, specify the project/activities for each individual)	We are seeking the help of two unique interns for the Basque Museum. Both internships will have similar tasks including oral history indexing and/or translating, artifact cataloging, data entry, research, and other tasks as needed. The first internship will also be asked to edit audio and video clips, populate webpages with information, photos and audio/video, and assist in some graphic design tasks, though minimal. The second internship will focus primarily on artifacts, photos, documents, etc. cataloging, accessioning them to our collections, storage, inventory, and research.

<p>Activity schedule</p>	<p>Interns can be expected to work about 40 hours per week while they are at the Basque Museum. We work to accommodate any travel intentions and holiday/vacation days.</p>
<p>Internship supervisor (according to the Programme Rules, a maximum of 2 internships may be supervised by the same individual)</p>	<p>Amaya Herrera & Patty Miller will both oversee the interns, depending on the tasks.</p>

REQUIRED COMPETENCIES FOR THE ROLE	
<p>Information on the desired profiles (Education, previous experience, languages, other skills, etc.)</p>	<p>History, Museum Studies, Graphic Design, Audio/Visuals, English, Historical Research, though not limited to these studies.</p> <p>Strong English skills, though Spanish and Euskara skills will be utilized.</p> <p>Ability to work independently, but willingness to participate as a team to accomplish tasks as well. Detail-oriented Experience with Adobe Photoshop, InDesign, Premiere are important for one internship.</p>
<p>Comments</p>	<p>The Museum will assist the candidate with finding housing, but it will not be paid for by the organization.</p>

PRE-AGREEMENT ON INTERNSHIP EXTENSION

The company/organisation declares its commitment to extend the intern's stay under the Global Training programme for:

4 months.

No Extension.

This extension is conditional upon the normal and satisfactory completion of the initial 6-month funded internship period. During the extended period, the insurance cost will be covered by the company/organisation. The monthly allowance may not be less than €1,000.

MONTHLY ALLOWANCE DURING EXTENSION:

Same as the programme allowance (€1,635)

_____ € (must not be less than €1,000)

No Extension.

STATUTORY DECLARATION:

The applying company or organisation declares that:

All information provided in this document is true and accurate.

No more than 5 internships are being offered at this site under Global Training 2025 and no more than 2 per supervisor.

Where a visa or other permit is essential for the intern's stay in the host country, all relevant legal requirements are met.

In the case of signing the extension pre-agreement, the company will provide supporting documentation confirming the extension (e.g. internship contract or similar). If unable to honour this commitment due to unforeseen circumstances, a report will be submitted detailing the reasons and providing the necessary justification.



COMPANY/ORGANISATION	SIGNATURE	DATE
Legal representative Annie Gavica Exec. Director		6/3/2025

REMARKS:

We would be so grateful to have 2 interns at the Basque Museum in the Curatorial Department and 1 at Boiseko Ikastola (separate application and location, but part of the same organization, just under the Education Department).

We would also offer each of them the opportunity to teach Euskara to adults as part of our Education programs that would allow them to teach more of the culture as well as immerse them in the Boise Basque community. As such, they would also receive a free membership to the Euskal Etxea in Boise, and we would assist them with housing and transportation (usually bikes and bus passes).