

ADMINISTRATIVE PROCEDURE: 'DIGITAL CERTIFICATE ISSUED BY THE FNMT (NATIONAL MINT AND STAMP FACTORY)'

Instructions for obtaining a certificate with a mobile device /
Instructions for making an appointment / Documents to be submitted

1. INSTRUCTIONS FOR OBTAINING A CERTIFICATE WITH A MOBILE DEVICE

Only individuals with a Foreign ID Number (NIE) can obtain a Digital Certificate from the National Mint and Stamp Factory (FNMT). Your NIE will appear on your visa.

An FNMT Electronic Certificate for Citizens is an electronic certificate issued by the FNMT-RCM that links the subscriber with Signature Verification Data and confirms their identity.

This certificate, also known as a Personal Certificate or User's Certificate, will allow you to identify yourself on the Internet and exchange information with other people and organisations with the guarantee that only you and the person you are exchanging it with can access it.

It is very useful for certain procedures, such as requesting appointments with the public administration, and is indispensable for others, such as, for example, applying for an extension of existing study permits.

For more information, see the *Real Casa de la Moneda* (Royal Mint) website: [Electronic Certificate for Citizens - Home](#)

Step 1

There are different ways to obtain a Digital Certificate from the FNMT.

The method explained here is the [CERTIFICATE WITH MOBILE DEVICE \('CERTIFICADO CON DISPOSITIVO MOVIL'\)](#) option, which also offers the possibility of confirming your identity in person at the offices of a Government Sub-Delegation.

The app must be downloaded on a computer or smartphone belonging to the interested party from the following website:

www.sede.fnmt.gob.es/certificados/persona-fisica/certificado-con-dispositivo-movil

Once you have completed the initial steps, you will receive an application code in your email.

You can then use that code to request an appointment at any of the Government Sub-Delegation offices that carry out this procedure in your province (make sure you check the address of the office you need to go to by following the steps outlined in the next section – Instructions for making an appointment).

IMPORTANT: New ways to confirm your identity, such as 'Video Identification' for example, are currently being enabled. You may wish to explore these options, which carry a small fee. After downloading the app and obtaining the code, your video identification will be processed within approximately 48 business hours, and you will receive an email informing you that it has either been accepted or rejected.

2. INSTRUCTIONS FOR MAKING AN APPOINTMENT (IN-PERSON IDENTITY CONFIRMATION)

You will need a Spanish telephone number with the +34 country code.

Below is a step-by-step guide to making an appointment on the Immigration Department's website for the 'in-person identity confirmation' option.

Links:

[Request an appointment over the Immigration Department's website
ssweb.seap.minhap.es/icplus/citar?org=OIACR](https://ssweb.seap.minhap.es/icplus/citar?org=OIACR)

Step 1

Select the province of Bizkaia, Gipuzkoa or Araba/Álava from the drop-down menu and click Accept ('Aceptar').

INTERNET CITA PREVIA

ÁMBITOS DISPONIBLES

Seleccionar ... ▼

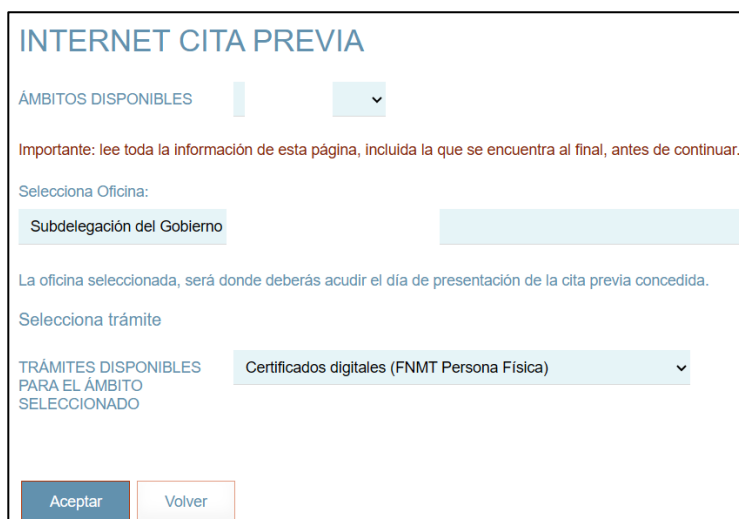
Importante: lee toda la información de esta página, incluida la que se encuentra al final, antes de continuar.

Step 2

2.1. Select the Government Sub-Delegation of the capital of the province in which you reside (Bilbao, Donostia-San Sebastián or Vitoria-Gasteiz).

2.2. Open the drop-down menu and select the procedure you require under PROCEDURES AVAILABLE FOR THE SELECTED FIELD ('TRÁMITES DISPONIBLES PARA EL ÁMBITO SELECCIONADO'):

- Select the option 'DIGITAL CERTIFICATES-FNMT Natural Person' ('CERTIFICADOS DIGITALES-FNMT Persona Física').
- Once you have selected the procedure, click Accept ('Aceptar').



Step 3

The next screen contains a warning telling you that you must first have downloaded the certificate and obtained a code:



Step 4

On the next screen, enter your personal details and click Accept ('Aceptar').

- Select Foreign ID Number ('NIE') and enter your number.
- Name and surname(s)

INTERNET CITA PREVIA

Certificados digitales (FNMT Persona Física)

Tipo de documento

☒ N.I.E. ☐ D.N.I. ☐ PASAPORTE

* N.I.E.
Campo obligatorio

IMPORTANTE: N° de NIE utilizado en la reserva de la cita, debe coincidir

*Nombre y apellidos
Campo obligatorio

Step 5

Check that your details are correct (full name and passport number) and then click Request an appointment ('Solicitar Cita').

INTERNET CITA PREVIA

Certificados digitales (FNMT Persona Física)

Identidad del usuario de cita

A continuación puedes seleccionar cualquiera de las siguientes opciones

Step 6

- Enter a Spanish mobile phone number on which you will receive a confirmation code.
- Enter your email address twice, making sure it is correct as the appointment confirmation will be sent there.
- Enter the code you were sent when you downloaded the FNMT digital certificate app to your electronic device (computer or smartphone).
- Click Next ('Siguiente').

INTERNET CITA PREVIA

Certificados digitales (FNMT Persona Física)

Identidad del usuario de cita

INFORMACIÓN COMPLEMENTARIA

*Teléfono
Campo obligatorio

6XXXXXXXX

*Correo electrónico
Campo obligatorio

correo@ejemplo.com

*Repite Correo electrónico
Campo obligatorio

correo@ejemplo.com

Asegúrate de introducir un correo electrónico válido donde te enviarán el justificante de la reserva de cita

*Código de la FNMT
Campo obligatorio

Siguiente Sair

Step 7

A calendar will then be displayed showing the days and months when appointments are available. Select the day on which you want to make an appointment, complete the CAPTCHA code, and finally, choose the day and time that best suits you.

Keep in mind that it is sometimes quite difficult to find a date.

CITA PREVIA EXTRANJERÍA

Selecciona una de las siguientes citas disponibles

Abril 2026

Lu	Ma	Mi	Ju	Vi	Sá	Do
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

*Por favor, valida el Captcha para poder continuar
Campo obligatorio

y7cg4

Introduce el texto aquí

	11/04/2026	26/05/2026	27/05/2026
09:25	LIBRE	OCUPADO	OCUPADO
09:30	LIBRE	OCUPADO	OCUPADO
09:35	OCUPADO	OCUPADO	OCUPADO
09:40	LIBRE	OCUPADO	OCUPADO
09:45	OCUPADO	OCUPADO	OCUPADO
09:50	LIBRE	OCUPADO	OCUPADO
09:55	OCUPADO	OCUPADO	OCUPADO
10:00	OCUPADO	OCUPADO	OCUPADO
10:05	OCUPADO	OCUPADO	OCUPADO
10:10	OCUPADO	OCUPADO	OCUPADO

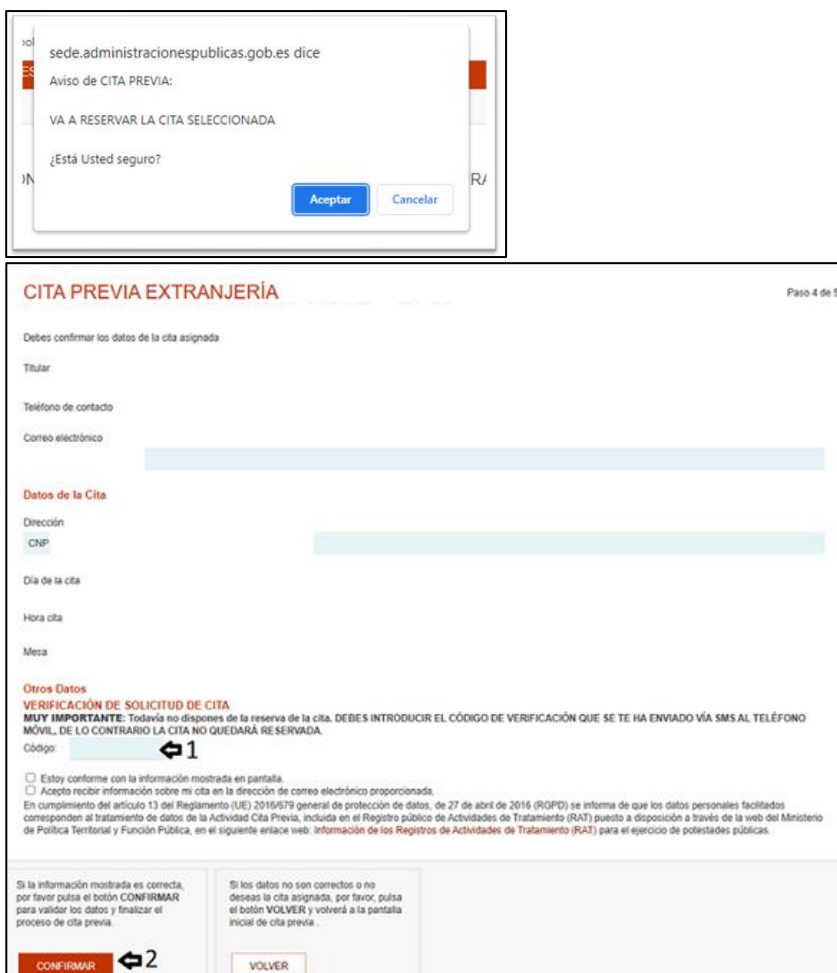
Step 8

8.1. Once you have selected the day and time, a prompt will appear asking if you are sure you want to make the appointment. Click Accept ('Aceptar').

8.2. Next, the data you entered earlier will appear on the screen. Check that they are correct.

You will then receive a personalised CODE on your mobile phone, which you must enter to continue the process.

Once you have entered the code, you must check the boxes 'I agree with the information shown on the screen' ('Estoy conforme con la información mostrada en pantalla') and 'I wish to receive an email with my appointment details at the address I have provided' ('Deseo recibir un correo electrónico con los datos de mi cita en la dirección que he proporcionado'). Finally, select CONFIRM ('CONFIRMAR') to complete the process.



sede.administracionespublicas.gob.es dice

Aviso de CITA PREVIA:

VA A RESERVAR LA CITA SELECCIONADA

¿Está Usted seguro?

Aceptar Cancelar

CITA PREVIA EXTRANJERÍA Paso 4 de 5

Debes confirmar los datos de la cita asignada

Titular

Teléfono de contacto

Correo electrónico

Datos de la Cita

Dirección

CNP

Día de la cita

Hora cita

Mesa

Otros Datos

VERIFICACIÓN DE SOLICITUD DE CITA

MUY IMPORTANTE: Todavía no dispones de la reserva de la cita. DEBES INTRODUCIR EL CÓDIGO DE VERIFICACIÓN QUE SE TE HA ENVIADO VÍA SMS AL TELÉFONO MÓVIL. DE LO CONTRARIO LA CITA NO QUEDARÁ RESERVADA.

Código: 1

☐ Estoy conforme con la información mostrada en pantalla.

☐ Acepto recibir información sobre mi cita en la dirección de correo electrónico proporcionada.

En cumplimiento del artículo 13 del Reglamento (UE) 2016/679 general de protección de datos, de 27 de abril de 2016 (RGPD) se informa de que los datos personales facilitados corresponden al tratamiento de datos de la Actividad Cita Previa, incluida en el Registro público de Actividades de Tratamiento (RAT) puesto a disposición a través de la web del Ministerio de Política Territorial y Función Pública, en el siguiente enlace web: [Información de los Registros de Actividades de Tratamiento \(RAT\)](#) para el ejercicio de potestades públicas.

Si la información mostrada es correcta, por favor pulsa el botón CONFIRMAR para validar los datos y finalizar el proceso de cita previa.

CONFIRMAR 2

Si los datos no son correctos o no deseas la cita asignada, por favor, pulsa el botón VOLVER y volverá a la pantalla inicial de cita previa.

VOLVER

Step 9

Go to the office you selected on the day and at the time of your appointment, taking the corresponding confirmation slip with you. You will also need to take the documents you need to complete the procedure.

3. DOCUMENTS TO BE SUBMITTED

To verify your identity at the corresponding office on the day of your appointment, you must submit the following documents:

- The code received.
- Passport + visa (featuring your NIE).
- Your address in Spain.

Addresses of the Government Sub-Delegations in each province (please check against the information received in your appointment confirmation):

- ARABA-Government Sub-Delegation: [Calle Olagibel 1, 01001, Vitoria-Gasteiz](#)
- BIZKAIA-Government Sub-Delegation: [Calle Elkano 10, 48009, Bilbao](#)
- GIPUZKOA-Immigration Office: [Plaza Pio XII 6, 20011, Donostia-San Sebastián](#)

If you have any questions, please contact us so that we can help you with the process:

EHU International Welcome Centre
info.welcomecentre@ehu.eus
946 015868